

HEATHCOTE PRIMARY SCHOOL



Dear parent/guardian,

Heathcote Primary school is looking forward to another great year of teaching and learning and would like to advise you of.....'s voluntary financial contributions for 2023

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for your support. This makes a huge difference to our school and the programs we can offer.

Our school currently provides all student classroom requisites for the start of the year, this is a school council decision made yearly. Within our school this support has allowed us to implement and continue to offer our students an opportunity to participate in a number of programs such as the Stephanie Alexander Kitchen Garden program, Speech Pathology, STEM, Heathcote in Harmony, Extravaganza music performances, the Dogs Connect program, as well as providing additional technology equipment, maintaining the school bikes for students to use during the school day and many additional classroom resources to enhance your child's educational experience.

There are three components of our payment request:-

- **Curriculum Contributions**
- **Other Contributions**
- **Extra Curriculum Items & Activities**

You will need to fill in the total amount you are paying for each area

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

HEATHCOTE PRIMARY SCHOOL



Curriculum Contributions (Item A) - items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Online Subscriptions Essential Assessment Numeracy & Literacy Program</i>	\$15.00
<i>ICT Devices – provision of devices from the shared classroom sets</i>	\$10.00
<i>Printing and photocopying of learning materials and presentation work</i>	\$6.00
<i>Purchase of Sports Equipment</i>	\$10.00
<i>Purchase of additional and new reading material for guided reading, and library</i>	\$10.00
<i>Provision for Library Incursion</i>	\$11.00
<i>Purchase resources and class materials for classroom Mathematics</i>	\$6.00
<i>Purchase of additional resources for specialist subjects STEM, Library, ART, SAGK, Music</i>	\$6.00
Total Item A, Curriculum Contributions	\$74.00
Please fill in total item A	\$ _____ Item A
Other Contributions (Item B) - for non-curriculum items and activities	Amount
<i>Student wellbeing programs</i>	\$5.00
<i>First aid equipment</i>	\$5.00
<i>School grounds maintenance and improvements</i>	\$30.00
Total of Item B, Other Contributions	\$40.00
Please fill in total Item B	\$ _____ Item B

HEATHCOTE PRIMARY SCHOOL



Extra-Curricular Items and Activities

Heathcote Primary School offers a range of whole class/school activities that enhance or broaden the schooling experience of our students and are above and beyond what the school can normally provide to deliver the Curriculum. **These are provided on a user-pays basis.**

Please indicate on the table below which activities your child will be participating in with their class/school and return this to the as soon as possible so we can include your child in the planning for these activities.

Extra-Curricular Items and Activities(Item C)	Amount	Purchase (Please tick)
<i>Interschool Sports program (Years F-6)</i>	\$ 23.00	
<i>Kyabram Fauna Park(Years F-6)</i>	\$40.00	
<i>Alpha Performance (Years F-6)</i>	\$ 12.00	
<i>Swimming Program (Years F-6)</i> Please note due to a change of venue final costings for this excursion will not be available until early March	TBA	
<i>Ulumbarra Performance (Years 3-6)</i>	\$35.00	
<i>Earth Ed (Years 3-6)</i>	No Charge	
Sub-total of all Extra-Curricular Activities		\$110.00
Total Extra-curricular Items and Activities		\$ _____ Item C

Totals

Category	
Curriculum Contributions <u>Item A (please complete)</u>	\$
Other Contributions <u>Item B (please complete)</u>	\$
Extra-Curricular Items and Activities to be purchased <u>Item C (please complete)</u>	\$
Grand Total = Item A + Item B + Item C	\$

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Financial Support for Families

Heathcote Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- Payment Plans negotiated with individual families

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Kate Ballantyne, Principal

Ph: 035433 3090 Email: Kate.Ballantyne@education.vic.gov.au

Payment methods

We would appreciate payments and contributions to be finalised or alternative payment arrangements be made with the school by the end of Term 1

Payments can be made in person at the school general office or via bank transfer When making a bank transfer please email Nina at nina.kerwin@education.vic.gov.au to let us know you have made payment and ensure that your child's name is in the description.

The School banking details are as follows:

BSB: 633 000

ACCT: 168 701 548

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools -provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.